



Bear Creek Lakes Civic Association
57 Pool Drive, Jim Thorpe, PA 18229
570.325.3334 or bclca@ptd.net

BCLCA Lifeguard Manager Application

SUMMER EMPLOYMENT YEAR: **2021**

Name: _____ Age: _____ DOB: _____

Address (BCL, if applicable): _____

Telephone: _____ E-Mail: _____

Returning Lifeguard: ____ Yes ____ No

Experience: *List other jobs that you hold or have previously had. Include # of years and job position held. (Please include start date and end date).*

PLEASE NOTE CURRENT JOBS HELD THAT YOU PLAN TO HOLD WHILE DURING THE SUMMER MONTHS IN ADDITION TO SPORTS AND/OR PRIOR COMMITMENTS, AND INTENT TO WORK MORE THAN ONE JOB.

1. _____

2. _____

3. _____

References: *Include names, titles, and contact information. If past experience, please include one reference from that location. Please avoid immediate family members or friends under the age of 18.*

1. _____

2. _____

3. _____

Do you currently hold valid American Red Cross training in lifeguarding, CPR, AED, and first aid?
____ YES ____ NO (If checked yes, please attach a copy of your certification to this application.)



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Please read the following statements carefully:

- I understand that I am required to be available to work from Memorial Day weekend through Labor Day.
- I understand that this job will require weekend and evening shifts.
- I understand that I am responsible for my own transportation throughout the development.
- I understand that I must complete bi-weekly in-service training sessions.
- I understand that I need to follow and enforce all rules set forth by BCL.
- I understand that I cannot have more than ten **(10)** vacation days in total throughout the **entire** summer, and all vacation days must be submitted for approval prior to being taken.

By signing this application, you agree to all of the above statements including listed statements on page 1 and have verified that all of the above information is entered correctly to the best of your knowledge. You also understand that this application does not guarantee a position as a BCLCA employee, and that an interview may be scheduled.

Signature: _____

Date: _____

Return completed application to:

Bear Creek Lakes Civic Association
Attn: Linda Scott
57 Pool Drive, Jim Thorpe, PA 18229

Application due by April 1st, 2021.

ALL documents required by BCLCA must be submitted by May 1st.

Please submit ONLY pages 1 & 2 of the application.



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PLEASE REVIEW ALL STATEMENTS CAREFULLY.

Applicant requirements:

- All applicants must be 15 years of age or older prior to start of employment.
- All applicants **MUST** be American Red Cross Lifeguard, CPR, AED, and First Aid certified. BCL is not responsible for providing certification, and certification success is not guaranteed.
- Applicants must receive appropriate clearances before employment. Clearances required through BCLCA include a criminal record check, fingerprinting, and child abuse clearance through the state of Pennsylvania regardless of age. Reimbursement available pending results.
- Applicant should demonstrate strong problem-solving skills.
- Applicant should demonstrate the ability to lead and self-motivate, with the ability to work without supervision.
- Application should be interested in joining a team-based staff.
- Applicant should demonstrate strong physical ability with interest in swimming/aquatics.
- Applicant must have a personal direct deposit banking account
- Applicant must be able to work weekends/evening shifts, including holidays.

Lifeguard Duties and Responsibilities:

- Provide injury prevention and management skills throughout BCLCA.
- Maintain constant surveillance of patrons in the facility.
- Perform daily maintenance tasks to ensure a safe and clean environment for the members and guests. Duties consist of cleaning restroom facilities, skimming pool, and beach maintenance including but not limited to raking, sweeping, and/or fecal clean-up.
- Respond to a medical emergency calmly and effectively per training.
- Implement and enforce all rules set forth by BCLCA and the management team.
- Demonstrate workplace safety and infectious disease prevention set forth by OSHA.
- Abide by all certification rules and regulations set forth by the American Red Cross or certifying organization.
- Possess and demonstrate good communication and verbal skills.
- Prepare and maintain accurate medical documentation and activity reports.
- Present a professional appearance and attitude and maintain a high level of customer service.
- Ability to work efficiently and collaboratively with other lifeguards and staff members.

Lifeguard will perform other duties as assigned by the management team.